

RETURN AUTHORIZATION FORM (RMA)

JOB INFORMATION TO BE COMPLETED BY DEALER	
DEALER NAME:	PHONE:
DEALER CONTACT:	REALSTONE INVOICE NO:
REPORT DATE:	NAME OF YOUR REALSTONE REP:
PRODUCT NAME:	PRODUCT PART NUMBER:
REASON FOR RETURN:	
ORIGINAL QUANTITY ORDERED:	QUANTITY BEING RETURNED:
INTERNAL USE ONLY	
REQUEST FOR RMA APPROVED:	REQUEST FOR RMA DENIED:
REASON FOR DENIED CLAIM:	
REALSTONE MANAGER:	
DATE RETURNED:	WAREHOUSE MANAGER RETURNED PRODUCT RECEIVED BY:
LOCATION OF RETURNED PRODUCT:	RSS NO. OF RETURNED PRODUCT:
HOURS TO INSPECT RETURN:	PACKAGING MATERIALS USED:
ACTUAL QUANTITY RETURNED:	RETURNED QUANTITY NOT ACCEPTED:
RETURN POLICY	
<ul style="list-style-type: none"> Materials older than 30 days from date of purchase cannot be returned Customer will need to complete, and submit for review and approval by RSS prior to returning material Product MUST be received back at Realstone within 10 days from approval or RMA will expire Automatic 10% restocking fee Any material received at Realstone without an RMA will be rejected Material must be in unopened and in its original packaging Pictures of product being returned MUST be sent with form Return freight is the Realstone Dealers responsibility All costs relating to product inspection and possible repackaging will be added to the standard restocking fee The following rates apply \$30.00 per hour and \$1.00 per box if re-packaging is necessary Any product that Realstone determines that cannot be restocked for future sale will not be credited Customer must pay the original invoice prior to a customer credit memo issuance Credit memos are issued on account and cash or credit card refunds will not be provided. 	
<p>I _____ have reviewed and am authorized to accept on behalf of our company the Return Policy conditions listed above. (please print name)</p> <p>Customer Signature: _____ Date: _____</p>	
<p>Please fax or email completed form to 248-614-6621 or sales@realstone.com</p>	

JOB REGISTRATION FORM

Realstone cannot guarantee that a project will be sold to you but we encourage you to register your project with us so that we can do our best to protect your efforts. Please fill out the form digitally or by hand and email to sales@realstonesystems.com Once the request is approved you will be notified by mail.

DEALER INFORMATION		
DISTRIBUTOR/DEALER COMPANY NAME:		
CONTACT NAME:	PHONE:	E-MAIL:
NAME OF YOUR REALSTONE REP:		
PROJECT INFORMATION		
PROJECT NAME:		
PROJECT ADDRESS:		
CITY:	STATE/PROV:	ZIP/POSTAL CODE
A&D FIRM NAME:		
PROJECT ARCHITECT/DESIGNER NAME:		
A&D FIRM ADDRESS:		
CITY:	STATE/PROV:	ZIP/POSTAL:
PHONE:	E-MAIL:	
OWNER/DEVELOPER:		
CONTRACTOR/MASON:		
BID DATE:	CONSTRUCTION DATE:	
PRODUCT INFORMATION		
PRODUCT NAME:	SQFT NEEDED:	DATE NEEDED:
PRODUCT NAME:	SQFT NEEDED:	DATE NEEDED:
PRODUCT NAME:	SQFT NEEDED:	DATE NEEDED:
PLEASE LIST ANY SPECIAL REQUESTS OR CONDITIONS IN THIS SECTION:		

OFFICE USE ONLY	
1. FOR JOB TO BE REGISTERED IT MUST BE ENTERED AS AN OPPORTUNITY IN SALESFORCE	
2. CREATE A TASK FOR BOOKKEEPING FOR INTERNAL REVIEW AND APPROVAL	
REALSTONE REP NAME:	REGISTRATION EXPIRATION DATE:
<input type="checkbox"/> ACCEPTED <input type="checkbox"/> DENIED	DATE:
REASON FOR NOT ACCEPTING:	
REALSTONE EXEC NAME:	REGISTRATION EXPIRATION DATE:
<input type="checkbox"/> ACCEPTED <input type="checkbox"/> DENIED	DATE:
REASON FOR NOT ACCEPTING:	

For more information contact us at 1.866.698.5066

SHOWROOM BUILD-OUT MATERIALS REQUEST FORM

To help inspire your showroom customers, Realstone will provide a discount on up to 50 sq.ft.* of Realstone material used. To obtain the material, please complete the form below and follow the request process.

* If more than 50 sqft. is needed the discount requires Realstone management pre-approval.

Panels- 40% up to 50 sqft
Tiles- 40% up to 50 sqft
Estate Stone- 40% up to 50 sqft
Alesio 3D- 25% up to 50 sqft
Reclaimed Wood- 25% up to 50 sqft

Hive- 25% up to 50 sqft
Portugal- 25% up to 50 sqft
Antique Wood- 25% up to 50 sqft
Mosaic- 25% up to 50 sqft
Tempered- 25% up to 50 sqft

REQUEST PROCESS

1. Complete this form and submit to RSS Rep.
2. Provide a photo of the proposed buildout area and a sketch or description of the proposed display.
3. Submit PO and indicate the product is for "Showroom Buildout".
The order will be billed at your cost, Net 60-days.
4. Send Photos of completed project with attached signage to Rep.
5. Credit is applied to account if all requirements are met.

DISPLAY REQUIREMENTS

1. Form is completed and the process is followed.
2. Product is used in a tasteful application.
3. Product is properly and skillfully installed.
4. Requested product is used in the display*
5. Realstone signage is attached to the application and clearly visible in submitted photo. (sign provided).

REALSTONE DEALER NAME:		CONTACT NAME:	
SHOWROOM LOCATION ADDRESS:			
CITY:	STATE/PROV:	ZIP/POSTAL CODE:	
PHONE:	E-MAIL:		
PRODUCT FOR DISPLAY			
PRODUCT NAME:		QUANTITY:	
PRODUCT NAME:		QUANTITY:	
PRODUCT NAME:		QUANTITY:	
PRODUCT NAME:		QUANTITY:	
PRODUCT NAME:		QUANTITY:	
DISPLAY DESCRIPTION			
<input type="checkbox"/> PHOTO ATTACHED	<input type="checkbox"/> DRAWING ATTACHED	<input type="checkbox"/> MORE THAN 50 FT/MORE THAN 1 SKU	<input type="checkbox"/> OTHER

* Incomplete forms will not be processed.

Shipping not included in credit amount.

Discount can only be granted on product specified on this request form.

Build out and form submission must be completed within 30 days of product ship date, unless otherwise agreed upon.

For more information contact us at 1.866.698.5066